

**SOMERVELL COUNTY WATER DISTRICT
MINUTES OF BOARD MEETING**

January 13, 2025

Members Present: Lee Magee, Karen Richardson, Larry Fleming, Nemo Britton, Maurice English, Tommy Gibson

Members Absent: Kevin Morgan

Also present: Kevin Taylor, Kim Daniels, John Flippen,

President Britton called meeting to order at 8:00a.m.

PUBLIC COMMENTS

No Public

CONSENT AGENDA

The General Manager presented the minutes of October 15, 2024 for approval. A motion was made by Lee Magee and seconded by Larry Fleming to approve the Consent Agenda as presented. Motion carried.

Resolution: The Board approved the Consent Agenda as presented. (Res. #25-01)

2025 HOLIDAY SCHEDULE

Same holiday schedule since 2017

A motion to approve the proposed 2025 Holiday Schedule was made by Lee Magee and seconded by Karen Richardson. Motion carried.

Resolution: The Board adopted the District's 2025 Holiday Schedule as proposed. (Res. #25-02)

2024-2025 BUDGET AMENDMENT

The SCWD 2024-2025 budget allowed for \$700/month/employee for the health insurance contribution. In the previous October meeting, the board voted to increase the contribution to \$945/month/employee. With that increase, the following account amendments are needed.

5000.30 Administration	increase from \$27,000 to \$33,615
6001.30 Distribution	increase from \$36,000 to \$44,820
6100.30 Production	increase from \$18,000 to \$22,410
6500.30 Parks	increase from \$9,000 to \$11,205

Total increase to 24/25 Budget of \$22,050

A motion to approve the budget amendments was made by Lee Magee and seconded by Tommy Gibson. Motion carried.

Resolution: The Board authorized the General Manager to revise the 2024-2025 budget to include the increase of \$22,050 to the Health Insurance accounts as listed. (Res. #25-03)

EXECUTIVE SESSION:

In: 8:02am

Personnel Matter

Out: 8:35am

A motion was made by Lee Magee and seconded by Tommy Gibson to revise the Office Manager position from an hourly position to an exempt salaried position. Motion carried.

Resolution: The Board authorized the General Manager to revise the Office Manager position from an hourly position to an exempt salaried position. (Resolution #25-04)

A motion was made by Lee Magee and seconded by Maurice English to authorize the General Manager, at his discretion, to allow the front office staff to work a four day work week.. Motion carried.

Resolution: The Board authorized the General Manager, at his discretion, to allow the front office staff to work a four day work week.(Resolution #25-05)

GENERAL MANAGERS REPORT

Kevin Taylor presented the following items to the board:

Reservoir Capacity
Weather Prediction Update
Paluxy Park Parking Lot Update
Water Line Extension Update
Bank Account Report
Water Usage Report
Park Attendance Report
Quarterly Investment Report
Monthly Financial Reports and Bank Statements

No further business was brought to the table. Motion was made by Larry Fleming and seconded by Lee Magee to adjourn. Motion carried and meeting adjourned at 8:45am.



Kim Daniels, Assistant Secretary

Approved this 10th day of March 2025



President, Somervell County Water District