

**SOMERVELL COUNTY WATER DISTRICT
MINUTES OF BOARD MEETING**

November 19, 2018

Members Present: Lee Magee, Karen Richardson, Kevin Morgan, Maurice English, Larry Fleming, Nemo Britton

Members Absent: Ben Mieth

Also present: Kevin Taylor, Kim Daniels

Vice President Britton called the meeting to order at 8:00 a.m.

PUBLIC COMMENTS

None

CONSENT AGENDA

The General Manager presented the minutes of October 15th and the Investment Policy for board members approval. A motion was made by Lee Magee and seconded by Larry Fleming to approve the Consent Agenda as presented. Motion carried.

Resolution: The Board approved the Consent Agenda as presented. (Res. #18-25)

Budget Revision 2018/2019

The SCWD ended the fiscal year 2017-2018 with a \$1,900,000 fund balance in our General Fund. Staff proposed to use the fund balance to increase the Park Improvement line item in the 2018-2019 budget by \$230,000 for the purchase of real estate. A motion to approve the budget revision was made by Maurice English and seconded by Kevin Morgan. Motion carried.

Resolution: The Board authorized the General Manager to increase the Park Improvement line item by \$230,000. (Res. #18-26)

Annual Water Line Contract

The SCWD recently rebid our annual water line contract with the intention of the new contract to run from December 1, 2018 through September 30, 2019. Proposals were requested during October and two perspective bidders have submitted proposals for the annual water line contract. The District received proposals from Fambro Construction of Stephenville and CJB Construction, Inc. of Granbury. District staff has graded the proposals by method of applying the unit prices to the upcoming Eagles Nest project.

District staff has determined the proposal from CJB Construction, Inc. to be the best value to the District.

A motion to approve the General Manager to enter into an agreement with CJB Construction, Inc. to perform the District's unit price water line work for fiscal year 2018-2019 was made by Lee Magee and seconded by Karen Richardson. Motion carried.

Resolution: The Board authorized the General Manager to enter into an agreement with CJB Construction, Inc. to perform the District's unit price water line work for fiscal year 2018-2019. (Res. #18-27)

EXECUTIVE SESSION

Vice President Britton called the board into executive session at 8:09am according to Sec 551.072, deliberation about real property. Executive session ended at 8:39am at which time open session commenced.

Surplus Property

SCWD acquired the Sunset Park Water System in 2015. The acquisition included a .43 acre tract with a well at the back of the subdivision. The property has no potential for use by the District and just presents a maintenance expense. The Water Code allows the District to sale off the surplus property for fair market value. A motion to authorize the GM to dispose of the lot in accordance with the Texas Water Code was made by Lee Magee and seconded by Larry Fleming. Motion carried.

Resolution: The Board authorized the General Manager to dispose of the Sunset Park lot in accordance with the Texas Water Code for the amount discussed in closed session. (Res. #18-28)

TCDRS – 1% COLA

SCWD approved its 2018-2019 operating budget in June of 2018. District staff budgeted a 1% flat rate COLA for retirees at the request of the Board. The cost of the COLA is a one time cost of \$3,085. A motion to authorize the GM to implement a 1% flat rate COLA for retirees at a one time cost of \$3,085 was made by Lee Magee and seconded by Maurice English. Motion carried.

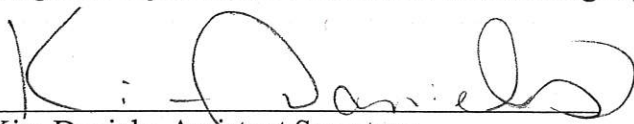
Resolution: The Board authorized the General Manager to implement a 1% flat rate COLA for retirees at a one time cost of \$3,085. (Res. #18-29)

GENERAL MANAGERS REPORT

Kevin Taylor presented the following items to the board:

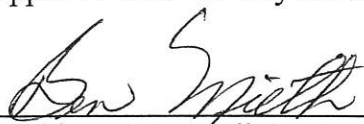
Keith Property Update
Holiday Work Schedule
Water Line Extension Update
Bank Account Report
Water Usage Report
Park Attendance Report
Quarterly Investment Report
Monthly Financial Reports and Bank Statements

No further business was brought to the table. Motion was made by Maurice English and seconded by Lee Magee to adjourn. Motion carried and meeting adjourned at 8:47am.



Kim Daniels, Assistant Secretary

Approved this 11th day of February 2019



Ben Smith
President, Somervell County Water District