

**SOMERVELL COUNTY WATER DISTRICT
MINUTES OF BOARD MEETING**

November 8, 2021

Members Present: Karen Richardson, Kevin Morgan, Ben Mieth, Larry Fleming, Nemo Britton,

Members Absent: Lee Magee and Maurice English

Also present: Kevin Taylor, Kim Daniels, John Flippen, Kathy Brown, Will Schoonover

President Mieth called meeting to order at 8:00 a.m.

PUBLIC COMMENTS

None

CONSENT AGENDA

The General Manager presented the minutes of September 13th and the Investment Policy for board members approval. A motion was made by Nemo Britton and seconded by Karen Richardson to approve the Consent Agenda as presented. Motion carried.

Resolution: The Board approved the Consent Agenda as presented. (Res. #21-28)

ANNEXATION REQUEST BY PARK PLACE TOWNHOMES

District staff has been contacted by Will Schoonover about a proposed townhome development on the property behind the new 7-11 at the intersection of Van Zandt and CR 312. The 14.92 acre tract is owned by Joe Mitchell and is petitioning the District for approval to be annexed into the City of Glen Rose city limits and requesting water service from the SCWD because the area lies within the District's service area. Attached is a copy of the petition and a preliminary plat of the proposed project for 20 structures, which will be 40 units. A motion to approve the annexation and water service request was made by Nemo Britton and seconded by Kevin Morgan. Motion carried.

Resolution: The Board agreed to approve the annexation and water service request of Park Place Townhomes. (Res. #21-29)

EHT ACR PROPOSAL DISCUSSION

The District received a Comprehensive Compliance Investigation from the TCEQ at the end of July. Attached is a copy of the correspondence from the TCEQ regarding the Investigation. SCWD only had two minor violations which were cleared up by staff within a few days. The TCEQ also noted that the District appeared to be at 93% of our plant capacity which required an explanation of our plan to remedy the capacity issue. The General Manager contracted with Enprotec Hibbs & Todd (EHT) to prepare an Alternative Capacity Request (ACR) to the TCEQ to certify that SCWD has sufficient capacity to operate our system. No Action Taken.

UNIFORM ALLOWANCE POLICY REVISION

The SCWD last revised its uniform allowance policy in October of 2018 when we lowered the total annual allowance payment from \$1000 to \$600. The revised policy stated the SCWD would pay the employee a semi-annual allowance payment of \$300 to purchase SCWD approved uniforms, work boots, coats, jackets and coveralls. This \$600 amount has worked well but District Staff feels it will work just as well to make the \$600 payment in one annual payment in October of every year. A motion to approve the proposed lump sum payment revision was made by Larry Fleming and seconded by Nemo Britton. Motion carried.

Resolution: The Board authorized the General Manager to implement the change to one annual \$600 uniform allowance payment in October. (Res. #21-30)

WHEELER BRANCH RESERVOIR PARK POLICY REVISION

Board member Karen Richardson requested a review of the Wheeler Branch Reservoir Park Policy to revisit annual passes and rates. As you may remember, we temporarily changed rates on April 7, 2020 to accommodate Covid 19 recommendations of not handling cash and ease of making exact change. The Board voted to make the temporary rates permanent on April 12, 2021. This practice has worked well and we have had surprisingly few complaints over the last season. Current rate sheet was attached. A motion to make no changes was made by Larry Fleming and seconded by Nemo Britton. Motion carried with one member voting against it.

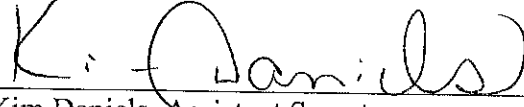
Resolution: The Board voted no changes to be made to WBP Policy. (Res. #21-31)

GENERAL MANAGERS REPORT

Kevin Taylor presented the following items to the board:

- SCAD Board Meeting Election
- SCAD Comptroller Review
- AMUD Wholesale Water Sale Request
- Water Line Extension Update
- Bank Account Report
- Water Usage Report
- Park Attendance Report
- Quarterly Financial Report
- Monthly Financial Reports and Bank Statements

No further business was brought to the table. Motion was made by Larry Fleming and seconded by Kevin Morgan to adjourn. Motion carried and meeting adjourned at 9:14 am.



Kim Daniels, Assistant Secretary

Approved this 14th day of February, 2022



Ben W. Smith
President, Somervell County Water District