

**SOMERVELL COUNTY WATER DISTRICT
MINUTES OF BOARD MEETING**

March 11, 2024

Members Present: Lee Magee, Karen Richardson, Kevin Morgan, Maurice English, Larry Fleming, Nemo Britton

Members Absent: Ben Mieth

Also present: Kevin Taylor, John Flippen, Kim Daniels, Michael Hamby

Vice President Britton called meeting to order at 8:00 a.m.

PUBLIC COMMENTS

None

CONSENT AGENDA

The minutes of February 12th, 2024 were presented. A motion was made by Lee Magee and seconded by Maurice English to approve the Consent Agenda as presented. Motion carried.

Resolution: The Board approved the Consent Agenda as presented. (Res. #24-04)

2022-2023 ANNUAL AUDIT

Merritt, McLane & Hamby CPA, SCWD's external auditors, were present at the meeting to discuss the Annual Audit with Board Members. After some discussion a motion was made by Lee Magee and seconded by Maurice English to approve the FY 2022-2023 Annual Audit as prepared by Merritt, McLane & Hamby and to direct the General Manager to forward a copy to the Executive Director of the TCEQ. Motion carried.

Resolution: The Board approved the 2022-2023 Annual Audit as prepared by Merritt, McLane & Hamby and directed the General Manager to forward a copy to the Executive Director of the TCEQ. (Res. #24-05)

UPDATE FROM JOSH BERRYHILL OF EHT ON PLANT UPGRADE PROJECT

Josh is anticipating early April to have plans and specs to TCEQ. It will take approximately 60 days for TCEQ approval. Should receive cost estimation from BAR by the end of the month. Larry requested an updated timeline for the project.

CANCELLATION OF MAY 4, 2024 GENERAL ELECTION

The District's ballot filings concluded February 16, 2024 with all four Director's positions having only one candidate. Director's place No. I had only incumbent Larry Fleming file. Director's place No. III had only incumbent Karen Richardson file. Director's place No. IV had only incumbent Lee Magee file. Director's place no VII had only incumbent Nemo Britton file. The District is allowed by state law to adopt an order cancelling the General Election if there are no contested races. A motion was made by Maurice English and seconded by Kevin Morgan to cancel the May 4, 2024 election. Motion carried.

Resolution: The Board approved an order cancelling the May 4, 2024 General Election. (Res. 24-06)

BEN MIETH RESIGNATION

Somervell County Water District Board President Ben Mieth has chosen to resign his position effective today, March 11, 2024.

A motion to accept Ben's resignation was made by Lee Magee and seconded by Larry Fleming. Motion carried.

Resolution: The board accepted Ben Mieths resignation. (Res. #24-07)

NEW CHECK SIGNER

Somervell County Water District typically has three Board Members as check signers since certain checks require two Board Member signatures. Ben Mieth's resignation leaves us with just two Board Members authorized to sign checks. SCWD staff proposes adding Board Member Larry Fleming as a check signer along with current signers Nemo Britton and Lee Magee. Larry lives close enough to the office that it should not be too much of an inconvenience for him to sign checks.

A motion was made by Lee Magee and seconded by Karen Richardson to authorize Board Member Larry Fleming to be a signer on all depository accounts. Motion carried.

Resolution: The Board authorized Board Member Larry Fleming to be a signer on all depository accounts. (Res. #24-08)

APPOINTING NEW BOARD MEMBER

Somervell County Water District Bylaws state that the Board shall appoint a replacement to fill the vacancy until the end of President Mieth's term in May of 2026.

The District's General Manager has done due diligence over the past several weeks on locating a potential Board Member that will be willing to serve out President Mieth's term.

A motion was made by Lee Magee and seconded by Kevin Morgan to appoint Tommy Gibson to fill the vacancy and to finish President Ben Mieths term thru May of 2026. Motion carried.

Resolution: The Board agrees to appoint Tommy Gibson to fill the vacancy and to finish Ben Mieth's Place II term thru May 2026. (Res. #24-09)

GENERAL MANAGERS REPORT

Kevin Taylor presented the following items to the board:

Water Line Extension Update
Bank Account Report
Water Usage Report
Park Attendance Report
Monthly Financial Reports and Bank Statements

It was requested by several board members that the old bridge for the walking trail be put on the next meeting agenda.

No further business was brought to the table. Motion was made by Maurice English and seconded by Larry Fleming to adjourn. Motion carried and meeting adjourned at 8:54am.

Approved this 13th day of May, 2024



Kim Daniels, Assistant Secretary



Vice President, Somervell County Water District