

**SOMERVELL COUNTY WATER DISTRICT  
MINUTES OF BOARD MEETING**

**March 14, 2022**

**Members Present:** Lee Magee, Kevin Morgan, Ben Mieth, Larry Fleming, Nemo Britton

**Members Absent:** Karen Richardson, Maurice English

**Also present:** Kevin Taylor, John Flippen, Kim Daniels, Michael Hamby

President Mieth called meeting to order at 8:00 a.m.

**PUBLIC COMMENTS**

None

**CONSENT AGENDA**

The minutes of February 14<sup>th</sup>, 2022 were presented along with the First Financial Bank Depository Agreement. A motion was made by Lee Magee and seconded by Kevin Morgan to approve the Consent Agenda as presented. Motion carried.

**Resolution:** The Board approved the Consent Agenda as presented. (Res. #22-07)

**2020-2021 ANNUAL AUDIT**

Merritt, McLane & Hamby CPA, SCWD's external auditors, were present at the meeting to discuss the Annual Audit with Board Members. After some discussion a motion was made by Larry Fleming and seconded by Nemo Britton to approve the FY 2020-2021 Annual Audit as prepared by Merritt, McLane & Hamby and to direct the General Manager to forward a copy to the Executive Director of the TCEQ. Motion carried.

**Resolution:** The Board approved the 2020-2021 Annual Audit as prepared by Merritt, McLane & Hamby and directed the General Manager to forward a copy to the Executive Director of the TCEQ. (Res. #22-08)

**CANCELLATION OF MAY 7, 2022 GENERAL ELECTION**

The District's ballot filings concluded February 18, 2022 with all three Director's positions having only one candidate. Director's place No. II had only incumbent Ben Mieth file. Director's place No. VI had only incumbent Maurice English file. Director's place No. V had only incumbent Kevin Morgan file. The District is allowed by state law to adopt an order cancelling the General Election if there are no contested races. A motion was made by Nemo Britton and seconded by Larry Fleming to cancel the May 7, 2022 election. Motion carried.

**Resolution:** The Board approved an order cancelling the May 7, 2022 General Election. (Res. 22-09)

**EHT CONTRACT**

EHT Engineering is currently working on two projects for the District, Chloramine Conversion and Water System Modeling. The District has requested EHT provide a scope of work for a third contract to begin preliminary design of a third treatment plant Microfiltration Skid. This proposed design contract will also include analysis of our existing Nano-filtration system that was installed to reduce THM's. The proposed agreement will be based on a time and material contract not to exceed \$50,000.00

A motion to authorize the General Manager to enter into an agreement with EHT to perform a preliminary engineering analysis for the addition of a third skid at the treatment plant was made by Lee Magee and seconded by Larry Fleming. Motion carried.

**Resolution:** The board authorized the General Manager to enter into an agreement with EHT to perform a preliminary engineering analysis for the addition of a third skid at the treatment plant. (Res. #22-10)

**EMERGENCY GENERATOR PURCHASE**

Senate Bill 3 last summer required all Water Districts to prepare and submit to TCEQ an emergency preparedness plan by March 1st of this year. Implementation of the plan is required by July 1, 2022. The only item the SCWD has remaining to implement our plan is purchase of a portable generator capable of operating the Districts two remote pump stations. District staff has been looking for a used minimum 225 KVA generator to meet our needs. New generators of this type are around \$100,000 but a good used unit can be found for under \$60,000.

A motion was made by Lee Magee and seconded by Nemo Britton to authorize the GM to spend up to \$60,000 on a good used portable generator to comply with Senate Bill 3 requirements. Motion carried.

**Resolution:** The Board authorized the General Manager to spend up to \$60,000 on a good used portable generator to comply with Senate Bill 3 requirements (Res. #22-11)

**GENERAL MANAGERS REPORT**

Kevin Taylor presented the following items to the board:

- Raw Water Report
- Water Line Extension Update
- Bank Account Report
- Water Usage Report
- Park Attendance Report
- Monthly Financial Reports and Bank Statements

No further business was brought to the table. Motion was made by Nemo Britton and seconded by Larry Fleming to adjourn. Motion carried and meeting adjourned at 8:48am.

  
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Kim Daniels, Assistant Secretary

Approved this 13th day of June, 2022

  
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Ben Smith  
President, Somervell County Water District