

**SOMERVELL COUNTY WATER DISTRICT  
MINUTES OF BOARD MEETING**

**May 13, 2019**

**Members Present:** Lee Magee, Karen Richardson, Kevin Morgan, Maurice English, Ben Mieth, Larry Fleming, Nemo Britton

**Members Absent:** None

**Also present:** Kevin Taylor, John Flippen, Kim Daniels

President Mieth called meeting to order at 8:00 a.m.

**PUBLIC COMMENTS**

Nearby property owners were concerned about the possible placement of the cell phone tower on Water District property. Tower placement options were discussed and they left satisfied that it would not effect their property.

**CONSENT AGENDA**

The minutes of February 11<sup>th</sup>, 2019 were presented. A motion was made by Lee Magee and seconded by Nemo Britton to approve the Consent Agenda as presented. Motion carried.

**Resolution:** The Board approved the Consent Agenda as presented. (Res. #19-04)

**2020 SCAD BUDGET**

Somervell County Water District annually receives a budget from the Central Appraisal District. This year's budget is \$697,645, which is \$938 more than last year's budget of \$696,707. The SCWD projected share of the budget is \$50,145.26 (7.19%). A motion to approve the proposed SCAD budget as presented was made by Maurice English and seconded by Larry Fleming. Motion carried.

**Resolution:** The Board approved the SCAD budget as presented. (Res. #19-06)

**2019 WATER CONSERVATION & DROUGHT CONTINGENCY PLAN**

The Somervell County Water District is required to update its Water Conservation, Drought Contingency and Water Emergency Response Plan every 5 years. Freese & Nichols prepared the last several plans for the District but this year Water District staff prepared our own plan. The updated plan requires board approval. Rate increases for the higher usage brackets was discussed. A motion to approve the 2019 Water Conservation, Drought Contingency and Water Emergency Response Plan was made by Lee Magee and seconded by Nemo Britton. Motion carried.

**Resolution:** The Board approved the SCAD budget as presented. (Res. #19-05)

**FY 2018-2019 ANNUAL AUDIT AGREEMENT**

The District is responsible for having an annual audit performed every year and having it submitted to the TCEQ within 135 days of the fiscal year end of September 30<sup>th</sup>. Last year the District hired Mr. Gerald Nelson for a fee of \$4,100 to perform the annual audit. Mr. Nelson has notified the District of his intent to retire from Audits of our nature. The General Manager has been in contact with several auditors with water district and municipal experience to submit proposals to the District. A recommendation will be brought to the next meeting.

**EXECUTIVE SESSION**


President Mieth called the board into executive session at 8:43am according to Sec 551.074, personnel matters. Executive session ended at 8:48am at which time open session commenced and no action was required.

**GENERAL MANAGERS REPORT**

Kevin Taylor presented the following items to the board:

2019 Preliminary Appraisal Values  
2020 TCDRS Retirement Plan Rate  
2018 CCR  
Forrest Hill Addition Phase I  
Cell Phone Tower Update  
Weather Station Update  
Water Line Extension Update  
Bank Account Report  
Water Usage Report  
Park Attendance Report  
Quarterly Financial Report  
Monthly Financial Reports and Bank Statements

No further business was brought to the table. Motion was made by Karen Richardson and seconded by Larry Fleming to adjourn. Motion carried and meeting adjourned at 9:05am.

  
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Kim Daniels, Assistant Secretary

Approved this 10th day of June, 2019

  
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President, Somervell County Water District